



## MEMORANDUM

**Date:** January 16, 2004

**To:** Language Survey Coordinators

**From:** State Personnel Board - Bilingual Services Program

**Subject:** 2003-2004 Language Survey - Memorandum No. 3 – Training Session Canceled

Due to unforeseen circumstances, the State Personnel Board (SPB), Bilingual Services Program, training entitled "Federal Funding Requirements for Language Access," has been rescheduled from January 21st to Thursday, January 29, 2004, from 9:00 a.m.- 11:00 a.m. here at SPB, located at 801 Capitol Mall, in Room 312. It will assist you with a better understanding of the federal funding for language access as well as provide additional related resources.

As you know, all Language Survey and Bilingual Services Coordinators are encouraged to attend. There is no registration form required nor is there a fee for this class. Please feel free to contact us if you have any questions at (916) 651-9017

We apologize for any inconvenience. Thank you for your understanding, and we hope to see you all there on the 29th!